PiMSA
PROGRAMA DE INVESTIGACIÓN EN MIGRACION Y SALUD

REQUEST FOR PROPOSALS FOR RESEARCH AND GRADUATE STUDENT AWARDS ON MIGRATION AND HEALTH

Photograph by Marc Schenker

Required Letter of Intent (LOI)
Due January 19, 2018, 5:00 PM PST

Full Proposals
Due March 16, 2018, 5:00 PM PDT

RESEARCH AWARDS:
Up to $25,000 USD. Each research team must include at least one principal investigator (PI) from a participating U.S. institution or university and one PI from either a CONACYT-accredited university or research institution in Mexico, or affiliated with UNAM.

GRADUATE STUDENT AWARDS:
Up to $5,000 USD. Students must be working on a master's thesis or doctorate level dissertation to be eligible.

PROJECT PERIOD:
September 1, 2018 - February 28, 2020

PIMSA Conveners:
- UC Berkeley, School of Public Health
  - Health Initiative of the Americas (HIA)
  - California Program on Access to Care (CPAC)
- UC Davis
  - Migration and Health Research Center (MAHRC)
  - Western Center for Agricultural Health & Safety
- Secretary of Health of Mexico
- National Council on Science and Technology of Mexico (CONACYT)
- National Autonomous University of Mexico (UNAM)
- University of California (all campuses)
- California HIA/AIDS Research Program, University of California, Office of the President
- University of Texas at El Paso
- University of Arizona
- University of Houston (graduate students only)
- UC-Mexico Initiative, Health Working Group

PIMSA GOALS

- *Generating scientific knowledge* by supporting multidisciplinary research and translating it into policy recommendations to improve the health of migrant and immigrant populations.
- *Fostering of collaborative research* among U.S. and Mexican research institutions, creation of long-term linkages between U.S. and Mexican universities, and promotion of research at an international level.
- *Support for community health and public action* through the creation of health education materials and evidence-based policy and program fact sheets for policy makers.

EXPECTED OUTCOMES

- *Sustainability:* Award recipients are encouraged to seek matching sources of support and to use the PIMSA "seed" funds to undertake preliminary research necessary to develop proposals for other extramural funding.
- *Policy-relevance:* It is expected that research results will advance the formulation of public policies in the field of health and migration.
- *Publications:* Results and recommendations will be published as policy papers or working papers that will be disseminated broadly in the policy and academic arenas. It is required that the binational research teams submit manuscripts from this RFP to international peer-reviewed journals.

ELIGIBILITY

- Each research proposal must be co-directed by 2 PIs, one from the U.S. and one from Mexico.
- PIs may only submit one proposal, however they may participate in others as part of the research team.
- Non-PI researchers may join proposed projects as additional academic participants.
- PIs that have an active, incomplete PIMSA award are ineligible to apply.
- U.S. PIs must be from one of the PIMSA convening institutions (see cover page).
- Mexican PIs must meet CONACYT eligibility criteria:
  - Must hold full-time academic/research appointments in a Mexican institution of higher education or conduct research that is part of the National Register of Scientific and Technological Enterprises and Institutions (RENIECYT—*Registro Nacional de Instituciones y Empresas Científicas y Tecnológicas*); and
  - Must be members of the National System of Researchers (SNI—Sistema Nacional de Investigadores).
- Graduate students from any U.S. or Mexican university may apply for a graduate student award.

FINDING BINATIONAL RESEARCH COLLABORATORS

If necessary, consult the Binational Directory of Researchers in Migration and Health, which was created by the Health Initiative of the Americas, to facilitate a binational collaboration. If you wish to be added to this directory, please contact a PIMSA administrator. http://agcenter.ucdavis.edu/migration/researchers.php.

Review Process and Selection Criteria

Research and graduate student proposals are peer-reviewed by a binational panel of academic and policy experts using the following criteria:

Project relevance; appropriateness of research design and methodology; PIs' or graduate students' capability to undertake and complete the project; potential impact of findings on the analysis, development, or implementation of health policies in their respective areas; and the budget.

Apply Online: https://www.grantinterface.com/Home/Logon?urlkey=pimsa

The online system will be available by **December 15, 2017.** Applicants must create an account which will be linked to one person and one institution. Teams should share log-in credentials if necessary.

RESEARCH PRIORITY AREAS

All proposed research should highlight the migratory context and impact on health of the issue or problem of interest. Research questions should be focused on the projected impact of results on public policies. The following research areas will be given priority. If your research does not fit in any of these categories but you feel that it will contribute to the field, please contact the PIMSA administrator.

1. **Mental health**, and its relation with culture, including domestic violence and violence from a public health perspective, alcoholism, and substance abuse;
2. **Chronic diseases**, including nutrition-related conditions such as diabetes, hypertension, high cholesterol, and obesity;
3. **Infectious diseases**, including HIV/AIDS, tuberculosis, hepatitis, and sexually transmitted infections (STIs);
4. **Women's health**, including reproductive care, breast and cervical cancer, and women's rights;
5. **Occupational health,** including injury and accident prevention, pesticide exposure, respiratory illness, heat-related illness; and farmworker rights;
6. **Access to health care**, including best practices for health prevention and promotion; strategies for expanding health insurance; legal aspect of access to health care; and the use of technology to reduce health disparities and health information technologies.

INSTRUCTIONS TO SUBMIT THE APPLICATION

1. **LOI**: Teams must first submit **one** Letter of Intent (LOI), because it is a joint application. The LOI deadline is **January 19, 2018 (online)**. In 300 words or less, this section should summarize the proposed project and should include the type of study, methodology, objectives, expected results, location(s) of the study, and policy implications. It should be concise and explanatory. Applicants will be notified by **February 9, 2018** if they have been invited to submit a full proposal.

2. **Full Proposal:** 10 pages maximum (not including relevant attachments), double spaced, 10 pt Arial font. English is the preferred language. Project narrative must include:

   a. **Relevance**: explain the importance of the project in the current context and the impact of the project in the field of migration and health in Mexico and/or the U.S.

   b. **Background information and review of recent relevant literature**: describe the background of the project, and detail the current state of the literature related to the subject and justify the need for the project.

   c. **Proposal Objectives:** Clearly describe the objectives of the proposal.

   d. **Methodology**: describe the methodology and analyses you will use to carry out the research project. Detail your plan to collect, analyze, and interpret data.

   e. **Work plan, task responsibilities, and timeline**: explain clearly and/or chart the timeline for your project and map the responsibilities of each member of the research team. Include all parties, including PIs, additional academic participants, researchers, and/or students who will be involved in the project.

   f. **Health Policy Impact**: a long-term goal of PIMSA is to influence health policy. Consider this when constructing your research project and describe the impact of the study's results for informing health policy at the local, state, national or international level.

7. **Attachments** (not part of the 10 page limit):

   a. **Budget and Budget Narrative:** the budget template is available on the application website, each expense must be detailed in a budget narrative.

   b. **CV of each participant:** 5 pages maximum.

   c. **Institutional Approval:** form is available online for download.

   d. **References**: one page maximum.

   e. **Relevant attachments** such as survey instruments, models, timeline, etc.

Full proposals are due Friday March 16, 2018

RESEARCH AWARD BUDGET

Research awards are limited to $25,000 for up to 18 months. If funds are to be expended at both the U.S. and Mexican institutions, the budget must specify the planned distribution of costs and funds at each institution. Each institution must be prepared and willing to accept and adminster funds, which will be transferred once award documents are completed.

Allowable expenses include:

- Student research assistants and/or a non-faculty researchers affiliated with the participating universities.
- Data collection expenses, including field and archival research.
- Domestic and international travel including transportation, lodging, and meal expenses for the purpose of meetings for project planning, collaborative research, and training. At least one in-person meeting between the Co-PIs and/or among the collaborating research teams is highly encouraged. One project representative must present final results during the Summer Institute on Migration and Global Health, organized by PIMSA and its partners.
- Up to $1000 can be used for supplies and services, including computer-related supplies such as software.
- Subcontracts to other institutions or additional academic participants not eligible as a PI.

Items that will NOT be approved include:

- Salary payments to PIs or any other academic salaries, except student research assistants and/or a non-faculty researcher affiliated with the university.
- Equipment purchases in excess of $1,000, including computers, computer parts, and accessories.
- Promotional materials.
- Publication costs in excess of $500 (including translation and editing).
- **Indirect costs or institutional overhead assessments are not allowed.**

CONDITIONS OF RESEARCH AWARDS AND DELIVERABLES

Each award is expected to result in the completion of the proposed work within the project period, and all reports must be submitted electronically by both PIs. A progress report is required half-way through the project, and final deliverables will be due 60 days after the project end date, which include:

1. A 1,500 word document prepared for a policy audience with recommendations based on the main results (English and Spanish).
2. A draft of a manuscript from this project for publication (journal format, English or Spanish).
3. A Financial Report specifying expenditures under this grant.

The support of the Health Initiative of the Americas and the PIMSA consortium shall be acknowledged in proposals, publications, conference materials, exhibitions, electronic recordings, or other products of the awards. An electronic copy of all results and end products must be provided to HIA as the Office of Record for this program. HIA reserves the right to post results such as reports, publications, and presentations on the PIMSA section of the HIA website.

Investigators may be asked to meet with public officials and/or participate in policy briefings to discuss the implications of their work. It is also anticipated that PIs may be asked to participate in policy brief trainings in order to assist in the preparation of policy recommendations. For a period of up to three years following the end of the award, PIMSA reserves the right to approach either researcher to obtain updated information on publications or grants that resulted from the PIMSA-financed research. A written or electronic confirmation of submission of a publishable manuscript to a peer-reviewed journal should be sent to PIMSA. If published, upon publication a copy of the article should be emailed to PIMSA.

GRADUATE STUDENT PROPOSAL INSTRUCTIONS

Graduate student awards are for Master's and PhD students working on their thesis or dissertation and must have a binational topic about migration and health issues. PhD students must be advanced to candidacy by the start of the research project, have approval of their advisor or research professor, and have good academic standing as certified by their Graduate Division. Topics should relate to Research Priority Areas (see page 2).

PROPOSAL COMPONENTS

1. **LOI:** All potential applicants must first submit a Letter of Intent (LOI), due **January 19, 2018 (online)**. The LOI must include a working title, amount requested, and a 300-word abstract. In the 300 words, include the type of study, methodology, objectives, expected results, location(s) of the study, and policy implications. A letter of recommendation from the applicant's advisor must be submitted at this stage. Applicants will be notified by **February 9, 2018** if they have been invited to submit a full proposal.
2. **Project Narrative:** 5 pages maximum (not including relevant attachments), double spaced, 10 pt Arial font. English is the preferred language. Project narrative must include:
   a. **Relevance**: explain the importance of the project in the current context and the impact of the project in the field of migration and health in Mexico and/or the U.S.
   b. **Background information and review of recent relevant literature**: describe the background of the project, and detail the current state of the literature related to the subject and justify the need for the project.
   c. **Proposal Objectives:** clearly describe the objectives of the proposal.
   d. **Methodology**: describe the methodology and analyses you will use to carry out the research project. Detail your plan to collect, analyze, and interpret data.
   e. **Work plan, task responsibilities, and timeline**: explain clearly and/or chart the timeline for your project and map the responsibilities of each member of the research team. Include all parties, including PIs, additional academic participants, researchers, and/or students who will be involved in the project.
   f. **Health Policy Impact**: a long-term goal of PIMSA is to influence health policy. Consider this when constructing your research project and describe the impact of the study's results for informing health policy at the local, state, national or international level.
3. **Attachments** (not part of the 5 page limit)
   g. **Budget and Budget Narrative:** The budget template is available on the application website, each expense must be detailed in a budget narrative.
   h. **CV:** 3 pages maximum.
   i. **Institutional Grant Approval Form:** form is available online for download.
   j. **References**: 1 page maximum.
   k. **Relevant attachments** such as survey instruments, models, timeline, etc.

GRADUATE STUDENT AWARD BUDGET

Graduate student awards are limited to $5,000. Allowable expenses include:
- Travel expenses for data collection expenses, including field and archival research;
- Up to $1000 can be used for supplies and services, including computer-related supplies such as software;
- Support stipends while conducting field work but needs to be well justified, maximum $1,000 per month.

<u>Items that will NOT be approved include:</u>
- Tuition fees, promotional materials or publication costs;
- Equipment purchases in excess of $1000, including computers, computer parts, and accessories;
- Indirect costs or institutional overhead assessments.

CONDITIONS OF GRADUATE STUDENT AWARD ANDS DELIVERABLES

The support of the PIMSA consortium shall be acknowledged in the dissertation/thesis and in any publication that results from the PIMSA award. An electronic copy of the thesis, dissertation and/or end product must be provided to HIA as the Office of Record for this program.

ADMINISTRATION OF AWARDS

For this cycle, all funds will be administered by the Health Initiative of the Americas. The portion of the award for PIs within the UC system will be transferred directly to the academic department at the respective campus. The portion of the award to non-UC entities, as well as PIs in Mexico, will be transferred directly to the respective institutions under mutually agreed terms. Graduate student award grants are distributed directly to the student.

Each PI is responsible for accurate and appropriate administration of funds, accounting of expenditures, and completion of accurate and timely financial reports. No indirect costs or overhead assessments are allowed. PIs are equally responsible for preparation of required deliverables, and for acknowledgment of PIMSA support in written products resulting from the award. Final reports and accounting of funds are to be submitted jointly by both Co-PIs within the established deadlines to HIA as the Office of Record for the program.

If you have any questions, please contact:

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PIMSA 2017-2018 RFP Timeline

RFP Release	LOI Due	LOI Decisions	Full Proposals Due	Proposal Review	Funding Committee Meeting	Award Announcements
December 6, 2017	January 19, 2018	February 9, 2018	March 16, 2018	March 16 - May 9, 2018	May 11, 2018	May 18, 2018